

Work Plan – BCP Overview and Scrutiny Board

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
DATE – Monday 4 December 2023 – start time 5.00pm					
1.	BCP Community Safety Partnership Report To consider the annual report from the CSP as part of the Boards statutory responsibility.	To be updated and assured of the work of the BCP Community Safety Partnership and to scrutinise its work over the past year.	Committee Report	Head of Community Safety Portfolio Holder for Housing and Regulatory Services	Annual report – contact Democratic Services for further information
2.	The BCP Local Plan For the committee to scrutinise a report prior to its consideration by Cabinet and Council.	To enable the Committee to consider and comment or make recommendation on the Draft BCP Local plan prior to consideration by Cabinet.	Cabinet report	Interim Director of Planning Leader and Portfolio Holder for Dynamic Places	Board added the report to its work plan at its meeting on 9.10.23
DATE – Monday 8 January 2024					
1.	Library Strategy To scrutinise the proposed options due to be considered by Cabinet for the future BCP library strategy including scope and strategy	To ensure that there is opportunity for pre-decision scrutiny of the proposed Cabinet report and to enable the Board to make recommendations comments as appropriate.	Cabinet Report	Director of Customer, Arts and Property Portfolio Holder for Customer, Communications and Culture	Contact Democratic Services for further information
2.	20 MPH Options Appraisal To scrutinise the proposed options due to be considered by the cabinet at its next meeting.	To ensure that there is opportunity for pre-decision scrutiny of the proposed Cabinet report and to enable the Board	Cabinet Report	Head of Transportation Deputy Leader of the Council and the	

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		to make recommendations comments as appropriate.		Portfolio Holder for Connected Communities,	
3.	O&S Action Plan Progress Report To consider an update on progress made against the Overview and Scrutiny Action Plan.	To ensure that the O&S Board has the opportunity to monitor the progress against the O&S Action Plan	Committee Report	Monitoring Officer	Added by the Board at its meeting on 9.10.23
DATE – Monday 29 January 2024					
1.	Budget Scrutiny To consider the Budget for 2024/25 and medium-Term Financial Plan prior to consideration by Cabinet and Council.		Committee Report/Cabinet Report	Chief Finance Officer Portfolio Holder for Finance	Contact Democratic Services for further information
DATE - 26 February 2024					
DATE – 2 April 2024					
1.	Assurance Review Action Plan Update To consider a quarterly monitoring report prior to its consideration by Cabinet.	TBC	Cabinet Report	TBC	Added by the Board at its meeting on 13.11.23
DATE to be allocated					

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1.	End of year Corporate Performance Report	To provide the Committee with an overview of performance and an opportunity to consider any areas to target scrutiny.	Committee/ Cabinet report	TBC Head of Policy and Research	Board to determine if it wishes for these items to remain on its Work Plan
2.	Business Improvement Districts To consider information from the local BIDs on current issues and priorities.	To enable the Committee to hear from the Council's partners in the local BIDS and consider ways to work together	Committee Report	TBC Director Economic Development	Board to determine if it wishes for these items to remain on its Work Plan
3.	Update on Wessex Fields	TBC	Committee Report	TBC	Request to join work plan agreed at meeting on 13.11.2023

Commissioned Work

Work commissioned by the Committee (for example task and finish groups and working groups) is listed below:

Note – to provide sufficient resource for effective scrutiny, no more than 2 items of commissioned work will run at a time. Further commissioned work can commence upon completion of previous work.

	Complaints Procedure – Working group To scrutinise and review the current complaints procedure and its effectiveness, to consider any opportunities for improvements.	To allow a more in-depth piece of work to analyse current practice and to consider making recommendations if required	Task and Finish Group	PH – Council Priorities and Delivery	Board to determine if it wishes for these items to remain on its Work Plan – to be agreed at work planning workshop
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Update Items

The following items of information have been requested as updates to the Committee.

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The Committee may wish to receive these in an alternative to format to Committee updates (e.g. by emailed briefing note outside of the Committee) to reserve capacity in Committee meetings for items of value-added scrutiny.					
	None outstanding				
Annual Reports					
	Crime and Disorder Scrutiny Report	Statutory requirement	Committee Report		Contact Democratic Services for further information
	Budget Report	Ensure that there is scrutiny of the annual budget setting process	Committee Report		Contact Democratic Services for further information
Requested items – Further details and dates to be allocated – The Board should consider these items further at its work planning workshop.					
	Award of Gigabit Fibre Neutral Host Operator	TBC	TBC		
	External Consultancy Contracts	TBC	TBC		
	Shared Prosperity Fund and Investment Plan	TBC	TBC		